

September Jamestown (“JES”) PTA Meeting Minutes - DRAFT

September 10, 2019 7:05pm - 28 people present

- Agenda was approved
- Minutes from June were approved
- Everyone introduced themselves

Guest speakers:

Girl Scout Silver Award Winner – Caroline Bailey

- Caroline Bailey shared information about her girl scout project at Jamestown – Buddy Bench
- Maurine Fanguy made a motion to fund two buddy benches at \$700 each
- Motion was approved
- Maurine Fanguy suggested we include a link for the video for parent education in the PTA newsletter

Shannon Cohn and Rachna Fraccaro presented – What is Responsive Classroom

- Information can be found at this site: responsiveclassroom.org

Principal’s Report: Michelle McCarthy

- Michelle McCarthy reported on:
 - Transportation glitches on some routes still being worked out
 - There have been technological issues with the weekly message to the parents from the teachers and weekly message from the principal. These come every week – please notify her if you miss any of them.
 - Two fire drills and lock down drills are taking place in September. These are prepared for, announced and then practiced.
 - Thank you to the PTA for new furniture – kidney tables with white table surfaces. They have all arrived and the used tables are being donated within APS.
 - Kindness Rocks program kick off – this has been shared with the 5th graders to help decide on the best way to roll this out to the full school. Randolph Elementary will also be participating.

Volunteers’ and Officers’ reports:

Internal Relations – Shannon Haynes

- Shannon Haynes updated on room parent volunteer process; meeting at end of September or early Oct for planning

- Shannon Haynes reported that the Science Olympiad Program deadline is approaching (3-5 grade); competition will be November 23 or December 2
- Shannon Haynes reported that the run club is kicking off October 7 – more information can be found in the PTA newsletter
- Kelly Matoney reported on extended day enrichment program - registration started yesterday and some classes are already full

External Relations – Angela Cocker

Angela Cocker reported on:

- Alex's Lemonade Stand hit a new record of \$1000 to donate for cancer research.
- First Day Coffee for parents – great turnout.
- Ice Cream Social this Friday, September 13th from 6-7:30pm – more parent volunteers are needed and an email will be released.
- Movie Night – October 4 – students will be voting on the movie; will start at dark around 6:45. Before that, Kathleen Freeman/Outdoor Educator will be setting up the Jamestown rain barrels for decoration by having the children put hand prints on them. The county will be onsite to provide education to the families about leveraging rain barrels.
- Parent Socials – October /November – these are listed in the PTA newsletter and in the parent packets. Emails will also be sent out via room parents.
- Membership – Join the PTA; \$20/family, \$10 individual; 50% participation last year. All dues go Virginia and National PTA foundations for JES membership into that organization. Ice Cream social will have credit card machines available for sign up this year.
- Volunteer needs:
 - Hospitality members – hosting breakfasts/lunches for the staff throughout the year; looking for volunteers via sign up genius; Maurine Fanguy mentioned that the hospitality committee chairs will be moving onto Middle School so we are looking for under studies to chair these as well.
 - Odyssey of the Mind Chair – Maurine Fanguy reported that the need is for someone to handle the organization, paperwork, team formation.
 - County Ambassadors – Maurine Fanguy reported that we need volunteers (3 seats available) to be county ambassadors to receive emails and attend meetings to gather what is relevant for our school and report back directly or through the PTA board any updates.
 - Spring Fair Chair – Allison (nick) reported on the need for someone to shadow the chairs this year to take over next school year. April 25th will be the spring fair date.
 - CCPTA – County Wide PTA – Maurine Fanguy reported that having a volunteer attend these county wide meetings would be helpful and suggested a sign up genius for various people to attend the meetings and report back. Meetings are the first Monday of every month.

SEPTA update – Allison Cassells reported that she, Keith Chanon and Minerva Trudo are the liaisons this year. They will have a table at back to school night with upcoming events. Student support services will be held October 9th in the morning where parents can speak with educators, other parents and support staff. This is open to all.

Wellness update - Susanna Crowder

- Susanna Crowder reported that Farm to School begins Friday, September 20th.
- Susanna Crowder reported that Allergy Awareness information was sent out in the parent folder – looking for volunteers.
- Susanna Crowder reported that information about APS cafeterias was sent out in the parent folder.

Communications update – Shelly Heinrich

- Shelly Heinrich reported on the newsletter and inclusion – any updates need to be submitted by Wednesday end of night, each week.
- Shelly Heinrich reported on the directory – ParentVue in/out of social media needs to be looked at carefully. Directory updates will be requested in the coming weeks. Shelly Heinrich requested volunteers to help with directory updates.
- Shelly Heinrich reported that parents need to opt in for communications. [Newsletter-editor@jamestownpta.org](mailto:editor@jamestownpta.org)
- Shelly Heinrich reported on year book photos - requested photos in high resolution throughout the year for year books.
- Shelly Heinrich reported on new volunteers for social media and website but is looking for feedback and will report more in the year.

Shannon Haynes filled in for Stacy to report on fundraisers.

- Shannon Haynes reported that all chairs are identified and engaged.
- Shannon Haynes reported that JES merchandise will go on sale soon.
- Shannon Haynes reported that the book fair is first week of December and will need volunteers.
- Shannon Haynes reported that the winter social and auction will be January 22 – volunteers will be needed. This is 75% of our budget for our year.

Treasurer update – Jason Marino

- Jason Marion reported that the budget cycle is August 1 – July 31; \$106,000 at end of year; \$18000 was recouped for the swing set that was returned. We have set aside \$20,000 for replacement playground equipment. Budget will be posted for approval this month.

President update - Maurine Fanguy

- Maurine Fanguy reported for back to school night and will speak about joining the PTA. For any grade level at 50% or above by Halloween, those kids will get extra recess.

- Maurine Fanguy reported on PTA meeting inclusion. Maurine Fanguy reported 3 years and up (potty trained) child care and kids are also welcome in the library during the meeting.
- Maurine Fanguy reported that we will be including special speakers in the meetings this year and are taking suggestions for what to include.
- Maurine Fanguy reported that all PTA meetings are in the newsletter and two meetings will take place in the morning in order to accommodate different schedules.

Other Business: None

Motion to adjourn, seconded, and adjourned at 8:30pm

Prepared by Susanna Crowder, Recording Secretary