

June 2019 Jamestown ("JES") PTA Meeting Minutes – APPROVED

June 4, 2019 7:06 PM (12 people present)

- Everyone introduced themselves
- The Agenda was approved
- The Minutes from May were approved

Principal's Report: Michelle McCarthy

- Michelle McCarthy reported that Randolph Elementary School sent a thank you card to thank JES for summer school donations.
- Michelle McCarthy reported on staffing updates:
 - Karen Spees is retiring this year.
 - Dr. M is retiring this year.
 - Ms. Ortiz is retiring this year.
 - Victor Spidaro is leaving JES this year.
 - Annie Vincent is moving from JES to the Career Center.
 - Debora Getta will be replacing Karen Spees.
 - Ray Fason will be replacing Dr. M.
 - Kristie Board will be replacing Ms. Ortiz.
 - JES is looking for another special education teacher.
- Michelle McCarthy reported that the broken playground swings have been removed, but the refund check has not been received yet.
- Michelle McCarthy reported that JES may need a parent to volunteer to be in charge of outdoor maintenance and to look at options to replace the playground swings.
- Michelle McCarthy reported that the Lost and Found is overflowing and needs to be cleaned out.
- Michelle McCarthy reported that JES is having a cereal drive beginning Monday, June 10 – 14. In addition, AFAC will pick up the cereal on Friday, June 14th at 9:30 AM, so all cereal donations must be received by then.
- Michelle McCarthy reported that at Morning Meeting this week, the 5K winners will receive gift cards.

Internal Relations: Shannon Haynes

- Shannon Haynes introduced the two Enrichment Program parent volunteers, Sophia Babcock and Kelly Matoney ("Babcock and Matoney").

- Babcock and Matoney reported that they sent out a survey to parents, in May, to obtain information regarding what types of activities would be interesting to children participating in enrichment classes.
- Babcock and Matoney reported that there were approximately 30 responses received with feedback.
- Babcock and Matoney reported that they looked at other vendors, besides the vendor that JES currently uses, Enrichment Matters.
- Babcock and Matoney reported that the general theme of the survey responses was that the afterschool enrichment program lacked organization. In addition, there was positive feedback regarding classes available, like sports classes and STEM. Many of the classes quickly filled and had waitlists to join.
- Babcock and Matoney reported that they would like to expand some of the classes offered if they can get more classroom space.
- Shannon Haynes reported on JES School Supplies for next year.
- Shannon Haynes reported that a flier will go home to parents on Friday via backpack mail. In addition, an email blast will also go out.
- Shannon Haynes reported that sales will begin soon and will continue through June 30th.
- Shannon Haynes reported that the school supply packs will be delivered to each child's classroom before school begins.
- Shannon Haynes reported that kindergarten children who are registered at JES will also be notified that they can purchase school supplies as well.
- Shannon Haynes reported on the Second Grade Passion Project.
- Shannon Haynes reported that two second grade boys wanted to make a sensory path to be added to the second grade hallway.
- Shannon Haynes reported that the two boys met with her and outlined their plan by using ipads and videos.
- Shannon Haynes reported that the plan has been approved for implementation.
- Shannon Haynes reported that some of it may be done for Success Night, but that part of it will have to wait until the custodians deep clean over the summer.
- Shannon Haynes asked Suzanna Crowder to give an update on the Wellness Committee.
- Suzanna Crowder reported on the Farm to School Lunch Program.
- Suzanna Crowder reported that the new farmers are great.
- Suzanna Crowder reported that they have an actual curriculum that they use.
- Suzanna Crowder reported that we will continue using them next school year.
- Suzanna Crowder reported that the farmers think that \$500 is too much to be paid for coming in each month.
- Suzanna Crowder reported that the farmers are coming in Friday, June 7th from 11:15 – 1:15.
- Suzanna Crowder reported on the School Health Advisory Board ("SHAB").

- Suzanna Crowder reported that SHAB sent out a survey and based on that survey SHAB has draft recommendations for some changes, for example, ipad screen use.
- Suzanna Crowder reported that the SHAB board has some very passionate members who would like to make some positive changes.
- Suzanna Crowder reported on APS's Food Allergy Guidelines.
- Suzanna Crowder reported that APS has updated their Food Allergy Guidelines.
- Suzanna Crowder reported that APS tries to provide a safe and healthy environment for students and that new guidelines have been adopted.
- Suzanna Crowder reported that these guidelines will help parents be better advocates for their children, especially children with food allergies.
- Suzanna Crowder reported on Real Food for Kids.
- Suzanna Crowder reported that Real Food for Kids partners with APS's school meal program to increase the quality of healthful food in schools.
- Suzanna Crowder suggested that JES may want to put the APS School Meal Program flier in the back to school packets that students will receive in September.

External Relations: Angela Cocker

- Angela Cocker reported that the PTA sponsors a Buddy Family Program which helps new families and students learn about JES.
- Angela Cocker reported that there were a lot of volunteer families last year for the Buddy Program and that she is looking for volunteer families for this year.
- Angela Cocker reported that she will get something out in the next Newsletter about the Buddy Program and will contact Amy Blaine to put a blurb on the JES webmaster.
- Angela Cocker reported on rising Kindergarten Playdates.
- Angela Cocker reported that the Kindergarten playdates will be on June 29, July 13 and July 28th. The first two will be at JES and the last will be at Madison Community Center.
- Angela Cocker reported that the CCPTA is looking for a JES parent to join the Committee for Grants.
- Angela Cocker reported that JES Nature Days is scheduled for June 19 – 20.
- Angela Cocker reported that Kathleen Freeman, JES's outdoor educator, has planned Nature Days and each class has a time slot for working on various outdoor projects in the courtyard.
- Angela Cocker reported that a sign-up genius went out asking for parent volunteers to help with Nature Days.
- Angela Cocker reported on the APS Ambassador Program.

- Angela Cocker reported that JES may need 1 – 2 parent volunteers to be involved in the APS Ambassador Program, which is a program that allows the sharing of information on various APS topics such as zoning.

Communications: Shelly Heinrich

- Shelly Heinrich reported that the Poetry Journal has been delivered.
- Shelly Heinrich reported that each family will receive 1 Poetry Journal, given to the oldest JES student.
- Shelly Heinrich reported that the Yearbooks have been ordered.
- Shelly Heinrich reported that JES should receive the Yearbooks this week.
- Shelly Heinrich reported that the Yearbooks should be delivered to 5th grade students on June 12th and that the 5th graders will have a Yearbook signing party on June 13th.
- Shelly Heinrich reported that the students in all other grades should receive their Yearbooks on June 14th.
- Shelly Heinrich reported that this year students will have to sign a document stating that they have received their Yearbook. This is being done because last year 25 students stated that they did not receive their Yearbooks.
- Shelly Heinrich reported that the last PTA Newsletter will go out June 14th.

Fundraising: Shannon Haynes reporting on behalf of Stacey O'Neill

- Shannon Haynes reported that parent Caroline Dana has volunteered to chair the JES Winter Auction in 2020.
- Shannon Haynes reported that Caroline Dana will begin reaching out to other parents to help with the auction.
- Shannon Haynes reported that the date of the JES Winter Auction has been set for February 22, 2020.

Treasurer: Jason Marino

- Jason Marino reported that the JES PTA financial highlights were reported as follows:

- Total bank balance as of April 30, 2019 was \$151,834. ○ Total bank balance as of May 31, 2019 was \$133,425.
- Jason Marino reported that the JES Grocery Card Program has not raised much money this year.
- Jason Marino reported that JES will not be doing the Art based Fundraiser again next year, but that Stacey O'Neill will look at other potential small fundraisers.
- Jason Marino reported that JES currently has \$99,875 (net of the Winter Auction).
- Jason Marino reported that there were some funds allocated in the budget that were not used this year, such as \$4,450 for the school play and \$6,000 for technology.
- Jason Marino reported that taxes are due June 15, 2019.

President's Report: Maurine Fanguy

- Maurine Fanguy reported that JES will have some extra money to spend this year.
- Maurine Fanguy reported that a potential project may be paving the courtyard.
- Maurine Fanguy reported that the county wide boundaries discussion will be back on the table this fall.
- Shannon Haynes requested that the PTA will reach out to JES teachers to see if they have any needs before the end of the school year.
- Michelle McCarthy reported that she will reach out to teachers and staff to see what their needs are and make a list of those needs.
- Michelle McCarthy reported that once a list has been compiled, a membership vote can be done.

Motion to Adjourn, Seconded, Adjourned at 8:00 PM

Prepared by Karen Duhamel, Recording Secretary