

Jamestown Elementary School PTA

Meeting Agenda Tuesday, December 4, 2018

- 1) **Welcome & Administrative Matters** (NTE 10 minutes)– Maurine Fanguy
 - a) Introductions
 - b) *Action Item* -- Approval of agenda
 - c) *Action Item* -- Approval of November 8, 2018 meeting minutes

- 2) **Principal's Report** (20-30 minutes)– Michelle McCarthy
 - a) Outdoor Lab presentation (Sarah Jensen) (10 minutes)
 - b) Combating Racism (Marty Swaim) (10 minutes)

- 3) **Volunteers' & Officers' Reports** (NTE 45 minutes)
 - a) Internal Relations – Shannon Haynes
 - Randolph partnership
 - Farm-to-Table and Wellness update

 - b) External Relations – Angela Cocker
 - Community Service Project Updates
 - Hospitality Committee
 - Cookie Event
 - Reflections Contest Recap
 - CCPTA

 - c) Communications – Shelly Heinrich
 - Directory Delovery Update
 - Photos Needed send to yearbook-editor@jamestownpta.org or upload to <https://spaces.hightail.com/uplink/sarabatla>
 - Friendly Reminder: Notice for Single Blast Emails

 - d) Fundraising – Stacey O'Neill
 - Book Fair
 - Winter Auction update
 - JES Merchandise
 - Original Works

 - e) Treasurer – Jason Marino
 - PTA budget update

 - f) President – Maurine Fanguy
 - Discussion: PTA funding guidelines

- 4) **Other Business** – if needed

- 5) **Adjourn** (8:45 p.m. or earlier)