

September 2018 Jamestown ("JES") PTA Meeting Minutes – Approved

September 6, 2018 7:03 pm (28 people present)

- Everyone introduced themselves
- The Agenda was approved
- The Minutes for June were approved

Maurine Fanguy: PTA President

- Maurine Fanguy gave opening remarks welcoming everyone.
- Maurine Fanguy encouraged parents to get involved with the PTA as well as to share ideas with the PTA Board and other parents during the PTA meeting.
- Maurine Fanguy reported on playing around with the format of the PTA meetings, for instance, holding meetings at different times of the day (ie. adding some 9:00 am morning meetings) and having childcare available.

Principal's Report: Michelle McCarthy

- Michelle McCarthy introduced high school student Ryan Lyschinger who would like to do his Eagle Scout project at JES.
- Ryan Lyschinger reported on his Eagle Scout project, a garden area which will surround an outdoor walkway that another Eagle Scout built last year.
- Ryan Lyschinger reported that he will utilize around 100 plants in the garden and reported that Merrifield Garden Center is selling the plants to him at a 40% discount.
- Ryan Lyschinger reported that the project can be accomplished over a single weekend and he is aiming to begin October 13th.
- Ryan Lyschinger reported that he will lead the project and approximately 10 boy scouts will assist him.
- Ryan Lyschinger asked that JES support him financially on a portion of his Eagle Scout project.
- Michelle McCarthy reported on the first week of school.
- Michelle McCarthy reported that she has spent a lot of time with students in the classroom and at lunch.
- Michelle McCarthy reported that academics will be focused on more once she and the teachers get to know the kids better.
- Michelle McCarthy reported that VA state guidelines have changed for recess; the kids now get 30 minutes, which is more than last year.

Internal Relations: Shannon Haynes

- Shannon Haynes reported that the First Week Packet of Fliers will go home in backpack mail this week.
- Shannon Haynes reported on the School play.
- Shannon Haynes reported that the School play has a new Chair-Whitney Glaccum. Registration will begin in November and rehearsals in January. Chris Wilson will be the director again and the play will be held March 13th, 14th and 15th.
- Shannon Haynes reported on Science Olympiad.
- Shannon Haynes reported that Science Olympiad is new this year for grades 3 – 5. Registration ends September 14th.
- Shannon Haynes reported that the Afterschool Enrichment Program sign-up begins on Monday, September 10th at 7:00 am and ends September 18th at midnight.
- Shannon Haynes reported that parents can sign-up to be a Room Parent at Back-to-School Night. Additionally, there will be a Room Parent meeting in early October.
- Shannon Haynes reported on Campus Planning.
- Shannon Haynes reported that outdoor improvements have been the focus the last few years. This years' focus will be on several indoor projects. Shannon Haynes reported that this has begun by the purchase of some new classroom furniture, such as classroom chairs.
- Shannon Haynes reported that the Outdoor Decking Project has been put on hold.

External Relations: Angela Cocker

- Angela Cocker reported on Alex's Lemonade Stand.
- Angela Cocker reported that Alex's Lemonade Stand made \$918.31.
- Angela Cocker reported on the First Day Coffee.
- Angela Cocker reported that the First Day Coffee was well attended and that many parents went after dropping their children off.
- Angela Cocker reported on the Ice Cream Social, which is scheduled for Thursday, September 14th from 6-7pm.
- Angela Cocker reported on Movie Night.
- Angela Cocker reported that Movie Night is scheduled for Friday, October 12th. Angela Cocker reported that there will be a large movie screen set up in the front field and that students will vote on the movie to be viewed.
- Angela Cocker reported on Grade Level Socials.
- Angela Cocker reported that each grade will have a social and that the dates/locations for each social will be listed in the JES PTA Newsletter.
- Angela Cocker reported on JES's volunteer needs.

- Angela Cocker reported that there are a number of open volunteer positions with various levels of commitment, including, a Chair for the New Families Committee, Hospitality members, Auction Committee, etc.
- Angela Cocker reported on PTA Membership.
- Angela Cocker reported that there will be many opportunities to join the PTA. A table will be set up at Back-to-School Night, the Ice Cream Social, Movie Night, etc.
- Angela Cocker reported that all of the PTA dues collected go to JES, minus a percentage that the state of VA takes out.
- Angela Cocker introduced Janna Dressel, Septa Liason, who reported on mini grants that Septa offers to teachers for up to \$500 for various events and programs.
- Angela Cocker reported on the PTA Reflections Contest.
- Angela Cocker reported that PTA Reflections Contest entries are due by Monday, Oct. 29th. The theme this year is “Heroes Around Me.”

VP Communications: Shelly Heinrich

- Shelly Heinrich reported on the PTA Newsletter, which she puts together.
- Shelly Heinrich reported that all submissions to the PTA Newsletter need to be submitted by Wednesday night. The Newsletter is then completed by Thursday and goes out on Friday.
- Shelly Heinrich reported that all families new to JES as well as Kindergarten parents have to request the PTA Newsletter by signing up. Instructions on how to do this will go home in the Friday backpack mail packet.
- Shelly Heinrich reported on the JES Directory.
- Shelly Heinrich reported that she is currently working on the Directory. The Directory will go out in December.
- Shelly Heinrich reported on the JES Website Refresh.
- Shelly Heinrich reported that she has been worked with Joanne del Torro over the summer to update the website.
- Shelly Heinrich reported that photos are needed for the JES Yearbook.
- Shelly Heinrich reported that photos can be sent to yearbook-editor@jamestownpta.org or uploaded to <https://spaces.hightail.com/uplink/sarabatla>.

Fundraising: Stacey O’Neill

- Stacey O’Neill reported on how JES uses the money raised by the various fundraisers held, the biggest of which is the school Auction every February. Others include, but are not limited to, the Book Fair, Box Tops and the Spring Fair.
- Stacey O’Neill reported that in the past JES has focused on using funds raised for outdoor projects, such as new playground equipment and the Black Top

Project. Additionally, funds pay for visiting authors, staff professional development and teacher education and workshops.

- Stacey O'Neill reported that a date for the JES Auction has been set for February 23rd at Washington Golf and Country Club.

Treasurer's Report: Jason Marino

- Jason Marino reported on some of his duties as the PTA Treasurer.
- Jason Marino reported that he oversees the budget, pays vendors, reimburses parents, completes monthly reconciliations, and prepares for the annual audit.
- Jason Marino reported that the JES PTA financial highlights were reviewed as follows:
 - Total bank balance as of May 31st was \$156,604.
 - Total bank balance as of year-end (July 31st) was \$94,000.
- Jason Marino reported on the Proposed 2018-2019 PTA budget.
- Budget approved and seconded.

President's Report: Marine Fanguy

- Maurine Fanguy reported on Elementary School Boundaries.
- Maurine Fanguy reported that the boundary process will come in two waves of change. The current process will develop attendance zones for new schools and will adjust boundaries to schools. The second process will take place in the Fall of 2020.
- Maurine Fanguy reported on Middle School Boundaries.
- Maurine Fanguy reported that HB Woodlawn and Stratford programs will move and a new neighborhood Middle School will be at the HB Woodlawn site.
- Maurine Fanguy reminded parents to join the PTA and get involved with activities and fundraising.

Motion to Adjourn, Seconded, Adjourned at 8:28 pm

Prepared by Karen Duhamel, Recording Secretary