

## October 2018 Jamestown ("JES") PTA Meeting Minutes – DRAFT

October 2, 2018 9:00 AM (17 people present)

- Everyone introduced themselves
- The Agenda was approved
- The Minutes for September were approved

Shannon Haynes introduced Sarah Hurst from ASPAN

- Sarah Hurst reported on the Mission of ASPAN; to end homelessness.
- Sarah Hurst reported that ASPAN runs a homeless services center. This service center appoints case workers to help homeless individuals find housing, connect to programs and services, and find long term stability.
- Sarah Hurst reported that homelessness in Arlington has been reduced by 60%.
- Sarah Hurst reported that there is no Veteran homelessness in Arlington.
- Sarah Hurst reported that the school walks raise over \$50,000 a year for ASPAN.
- Sarah Hurst reported that JES will hold a sock drive all month long, before the school walk to end homelessness.
- Sarah Hurst reported that the JES's ASPAN walk for the homeless will take place on November 9<sup>th</sup>. JES will hold an assembly in the morning before the walk to talk to students about homelessness.
- Sarah Hurst reported that JES is signed up to do the ASPAN Bagged Meal Program once a month. This program makes bagged meals for the homeless consisting of 2 sandwiches, fruit, 2 snacks and 1 beverage.
- Sarah Hurst reported on the ASPAN Open House which will take place the weekend before Valentine's Day (2019). JES parents and students can help decorate Valentine's Day bags.

Principal's Report: Michelle McCarthy

- Michelle McCarthy reported that there are currently 600 students enrolled at JES.
- Michelle McCarthy reported that JES is completely staffed.
- Michelle McCarthy reported that Transportation is going well. Bus 703 has been late a few times but Transportation is trying to work this out.
- Michelle reported that the students go outside to play at recess whenever possible, even if there is a slight drizzle.
- Michelle McCarthy reported that she had the opportunity to go swimming with the 4<sup>th</sup> graders.
- Michelle McCarthy reported that she has met with the 5<sup>th</sup> grade teachers to touch base with them about community building.
- Michelle McCarthy reported that on October 8<sup>th</sup> at 7:30 PM the Sign-Up Genius for Parent Teacher Conferences will go live. Parents can use this to choose a time-slot for Parent Teacher Conferences which are Thursday afternoon, October 25<sup>th</sup> and Friday, October 26<sup>th</sup>.
- Michelle McCarthy reported that Halloween is approaching and students are prohibited from wearing masks or bringing weapons to school.

- Michelle McCarthy reported that Room Parents will be apprised that when decorating the classrooms for Halloween, nothing can hang from the ceilings and if doors are covered and decorated, the door window must be accessible.
- Michelle McCarthy reported that October 2<sup>nd</sup> is the Day of the Dead celebration in Spanish class.
- Michelle McCarthy reported that Fall Gardening Day is Sunday, October 21<sup>st</sup>, from 2:00 – 4:00 PM.

#### Internal Relations: Shannon Haynes

- Shannon Haynes introduced Kerry Meeker, Room Parent Coordinator.
- Kerry Meeker reported that she will hold a Room Parent meeting on Wednesday, October 10<sup>th</sup> at 9:00 AM.
- Kerry Meeker reported that she will go over the duties of Room Parents at the meeting.
- Kerry Meeker reported that she will hand out Teacher Questionnaires, which each teacher completes, indicating their favorite things.
- Shannon Haynes introduced Susanna Crowder, to do a Wellness Committee overview.
- Susanna Crowder reported that JES is once again partnering with a local farm to do Farm to School once a month at JES. This is an opportunity for students to understand the importance of supporting local farms while learning about nutrition.
- Susanna Crowder reported that farmers will be at JES once a month beginning on October 19<sup>th</sup> during lunchtime.
- Susanna Crowder reported that the Wellness Committee is looking for volunteers and ideas.
- Susanna Crowder reported that the Wellness Committee will meet after the next PTA meeting scheduled for Thursday, November 8<sup>th</sup>.
- Susanna Crowder reported that the Wellness Committee is rolling out the Teal Pumpkin Program. This program encourages people to place a Teal Pumpkin outside on Halloween night with non-candy treats inside.
- Shannon Haynes reported on Fall Gardening Day.
- Shannon Haynes reported that Fall Gardening Day will be held on Sunday, October 21<sup>st</sup> from 2:00 – 4:00 PM.
- Shannon Haynes reported that there will be some live animal presentations as well as pumpkin decorating, leaf raking and planting at the Fall Gardening Day.
- Shannon Haynes reported that the Rain Date for the Fall Gardening Day is Sunday, November 4<sup>th</sup>.
- Shannon Haynes reported that next Tuesday, October 9<sup>th</sup> is Picture Day.
- Shannon Haynes reported that Junior Great Books registration will begin next week and will close on November 3<sup>rd</sup>.
- Shannon Haynes reported that Junior Great Books is a PTA sponsored program for grades 1 – 5.
- Shannon Haynes reported that registration for the School Play will begin at the end of October.
- Shannon Haynes reported that there will be a meeting for the 5<sup>th</sup> grade actors on Wednesday, October 24<sup>th</sup> from 6:00 – 7:00 PM.

- Shannon Haynes reported that the script for the play is being written by Director Chris Wilson, who will direct the play.
- Shannon Haynes reported that the JES Halloween Parade will take place on Wednesday, October 31<sup>st</sup> at 2:00. Grade level parties will follow the parade.

#### External Relations: Angela Cocker

- Angela Cocker reported that Movie Night will take place at JES on Friday, October 12<sup>th</sup> at 6:45 PM.
- Angela Cocker reported that classes are currently casting votes on several movies to see which movie wins the most votes.
- Angela Cocker reported that volunteers may be needed to run the popcorn machine, etc.
- Angela Cocker reported on the grade specific Parent Socials.
- Angela Cocker reported that tonight is the last Parent Social.
- Angela Cocker reported that most of the Parent Socials have been well attended and feedback has been good.
- Angela Cocker reported on the PTA Membership Contest.
- Angela Cocker reported that the contest is being done to encourage more parents and families to join the PTA.
- Angela Cocker reported that the contest will begin October 22<sup>nd</sup> and will run through October 31<sup>st</sup>. The class with the most people to join will get an extra recess.
- Angela Cocker reported that she is working on making it easier to join the PTA.
- Angela Cocker reported on the Reflections Contest.
- Angela Cocker reported that the Reflections Contest is an Arts Contest sponsored by the National PTA. It includes submissions in Visual Arts, Photography, Film, Music Composition, Dance and Literature.
- Angela Cocker reported that all entries are due by Monday, October 29<sup>th</sup> at 5:00 PM.
- Angela Cocker reported on the Hospitality Committee.
- Angela Cocker reported that the Hospitality Committee is looking for volunteers. Volunteers would have to occasionally donate food, drinks or baked goods for staff lunches and snack attacks.

#### Communications: Shelly Heinrich

- Shelly Heinrich reported that she will be collecting Student Directory information over the next few weeks.
- Shelly Heinrich reported that the Directory should be done by late November/early December.
- Shelly Heinrich reported on the Website Refresh.
- Shelly Heinrich reported that Joanne del Toro will be leaving JES at the end of this school year and JES will need a replacement for her position as PTA Web Site Administrator.
- Shelly Heinrich reported that Yearbook Photos are needed.
- Shelly Heinrich reported that you can send photos to [yearbook-editor@jamestownpta.org](mailto:yearbook-editor@jamestownpta.org) or upload to <http://spaces.hightail.com/uplink/sarabatla>.

## Fundraising: Stacey O'Neill

- Stacey O'Neill reported on the JES Auction (JES's biggest fund raiser of the year).
- Stacey O'Neill reported that the Auction will take place on Saturday, February 23<sup>rd</sup> at WGCC.
- Stacey O'Neill reported that the theme of this year's Auction is 70's – Saturday Night Fever.
- Stacey O'Neill reported that she is still looking for volunteers to help with the Auction.
- Stacey O'Neill reported that the date for the Spring Fair is set for Saturday, April 6<sup>th</sup>.
- Stacey O'Neill reported on the Book Fair.
- Stacey O'Neill reported that the Book Fair (JES's second biggest fund raiser) will run the week of November 26 – 30<sup>th</sup>. Monday and Tuesday will be preview days, Wednesday and Thursday will be shopping days and parents can shop on Friday.
- Stacey O'Neill reported that a Sign-up Genius will go out to parents to get Book Fair volunteers.
- Stacey O'Neill reported that Kristina Scholten has headed up the Book Fair for a number of years and will need to be replaced by a new JES parent volunteer next year.

## Treasurer's Report: Jason Marino

- Jason Marino reported that the JES Budget passed with a vote of 133 to 3.
- Jason Marino reported that JES currently has a bank balance of \$71,700 after all of the budget expenditures.
- Jason Marino reported that JES's bank balance will now begin to increase, after the book fair in November and will continue with the Auction in February, both big money makers.

## SEPTA Liaison: Janna Dressel

- Janna Dressel reported that JES is going to do the Original Works Fundraiser again where parents can purchase their child's artwork on various products. The fundraiser will begin sometime in November.
- Janna Dressel reported that there will be a SEPTA Open House on October 17<sup>th</sup> from 8:30 to 9:15 AM. Janna Dressel reported that this is a great way to meet administrators and support services teachers.
- Janna Dressel reported that beginning October 6<sup>th</sup>, from 9:30 to 10:30 AM, SEPTA will sponsor monthly Saturday play dates which will be open to everyone.
- Janna Dressel reported that beginning November 8<sup>th</sup>, SEPTA liaisons will host a monthly informal "Principle Chat" which will be open to all parents (not just special education parents) to discuss a different topic each month. On November 8<sup>th</sup>, the topic will be on "The Co-taught Class Model & Inclusion."
- Janna Dressel reported that SEPTA's first Monthly Meeting will be on October 11<sup>th</sup>, from 7:00 – 9:00 PM. The meeting topic will be on APS Transportation as they work to improve their route planning processes through collaboration with families.

- Janna Dressel reported that registration is now open for Arlington's Dyslexia Conference on Saturday, October 13<sup>th</sup> from 8:15 AM – 2:00 PM. The conference will cover a variety of topics related to dyslexia and ADHD.

President's Message: Shannon Haynes for Maurine Fanguy

- Shannon Haynes reported on Elementary School Boundaries.
- Shannon Haynes reported that JES is not going to be affected by any boundary changes.

Motion to Adjourn, Seconded, Adjourned at 9:55 AM

Prepared by Karen Duhamel, Recording Secretary