

June 2018 Jamestown ("JES") PTA Meeting Minutes – Approved

June 5, 2018 7:35 PM (24 people present)

- Everyone introduced themselves
- The agenda was approved
- The Minutes for May were approved

Principal's Report: Kenwyn Schaffner introduced the incoming JES principal Michelle McCarthy.

- Michelle McCarthy gave an overview of her education background.
- Michelle McCarthy reported that she was appointed principal as of July 1, 2018 and will begin July 9, 2018.
- Tom Jensen reported that the principal selection process was a smooth and seamless process and a real success story.
- Kenwyn Schaffner reported on the staffing changes for next year as follows:
 - Judith Kendall will retire this year and Nadia Khosrowdad, an experienced teacher from FCPS will teach 5th grade.
 - Rachel Bowerman will be a reading specialist in Fairfax County.
 - Jill Dulberg will move out of state this summer. Liz Crew will be the special education resource teacher in 5th grade next year.
 - Rachel Kipperman will be the first special education Montessori teacher in APS and she will be teaching at Drew Model School.
 - Mark Jones will be a full time counselor at Nottingham.
 - Mignote Yirdaw will be a counselor at JES two days a week. Previously she was a counselor at Oakridge.
 - Francoise (Frankie) Haan will be a special education instructional assistant working in the 1st grade. This is a new position.
 - Lisa Lee will be a special education teacher at the Career Center.
 - In addition, there are three positions advertised for JES. Two special education teachers (one to co-teach kindergarten and one to co-teach first grade) and one Montessori teacher.
- Kenwyn Schaffner reported on Success Night.
- Kenwyn Schaffner reported that Success Night will be held on Wednesday, June 13th.
- Kenwyn Schaffner reported that there will be food trucks beginning at or around 5:00-5:30. Parents and students can picnic outside and classrooms will open at 6:00. At 7:00 Peruvian musicians and dancers will perform.

Internal Relations: Bethany Matz reported for Shannon Haynes

- Bethany Matz reported that the blacktop project has been completed.
- Bethany Matz reported that the benches and age appropriate basketball hoops have been installed.

- Tom Jensen reported on the muddy area between the playground and the 4th grade area.
- Tom Jensen reported that three months ago a builder prepared drawings to build a platform with decking. The platform would have a ramp and stairs.
- Tim Jensen reported that he met with APS staff yesterday along with Kenwyn Schaffner, Shannon Haynes and Bethany Matz. The drawings were presented to APS staff. APS gave a preliminary okay on the project.
- Tom Jensen reported that the total cost for the project is \$60,000. Of that, JES will pay 2/3 and APS will pay 1/3. Tom Jensen reported that all long term maintenance will be paid by APS.
- Tom Jensen reported that the structure will be built this summer.
- Tom Jensen reported that he has been a part of a 4 year effort to take advantage of the huge JES campus.
- Tom Jensen reported that there have been significant improvements in the courtyard, native plant gardens, blacktop, area surrounding the blacktop and the playground. Tom Jensen reported that the new deck structure and new JES signage would finish off this multi-year campaign. In the future, funds can be used for internal improvements.
- Tom Jensen asked for approval to move forward on the deck and new signage. All members voted to go forward. Motion Approved and Seconded.
- Tom Jensen reported on the Program Evaluation Working Group.
- Tom Jensen reported that recommendations were shared last month.
- Tom Jensen reported that funding requests based on the recommendations have been incorporated into the JES budget.
- Tom Jensen reported on the JES 5K Fun Run.
- Tom Jensen reported that the JES 5K Fun Run may net \$500. JES has not received a bill yet from the Arlington County Police Department. A total of 192 people signed up for the 5K.
- Sarah Jensen reported that this Saturday is the Outdoor Lab Day. It runs from 1:00 – 5:00. There will be food, fun, canoeing on the lake and much more. It is open to everyone.

VP Community Relations: Maurine Fanguy

- Maurine Fanguy reported on the Elementary School boundary changes.
- Maurine Fanguy reported that APS has decided not to move forward on boundary changes next year.
- Maurine Fanguy reported that APS is working on the Capital Improvement Plan (CIP). Maurine Fanguy stressed the importance of the CIP because it includes how many additional schools should be built.
- Maurine Fanguy reported that the Stratford program is starting on time.
- Maurine Fanguy reported on JES Movie Night.
- Maurine Fanguy reported that it is too challenging to add Movie Night to this year's schedule.

- Maurine Fanguy reported that Movie Night may be rescheduled in early to mid October as a double feature.

VP Communications: Sara Batla

- Sara Batla reported on the JES yearbooks.
- Sara Batla reported that there will be a Fifth grade yearbook signing party on Monday, June 11th.
- Sara Batla reported that the yearbooks will be delivered to teachers tomorrow. Teachers can then deliver them to students by Friday.
- Sara Batla reported that the Fifth grade panoramic photos should ship tomorrow.
- Sara Batla reported that the poetry journal is in production.

Fundraising: Grace Shea

- Tom Jensen reported on behalf of Grace Shea that there is nothing new to report.

Treasurer's Report: Jason Marino

- Jason Marino reported that the JES PTA financial highlights were reviewed for May as follows:
 - Total bank balance as of April 30th was \$179,754.
 - Total bank balance as of May 31st was \$156,604.
- Jason Marino reported that budget year end is July 31st for the current school year.
- Jason Marino reported that the budget for the new school year will begin on August 1, 2018.
- Jason went over the proposed budget in detail.
- Tom Jensen asked for a show of hands to approve the preliminary budget. Motion was Approved and Seconded.

President's Report: Tom Jensen

- Tom Jensen gave some parting words regarding his years as the JES President.

Motion to Adjourn, Seconded, Adjourned at 9:23 PM

Prepared by Karen Duhamel, Recording Secretary