

## March 2018 Jamestown PTA Meeting Minutes – DRAFT

March 6, 2018 7:38 PM (21 people present)

- Everyone introduced themselves
- The agenda was approved
- The Minutes for February were approved

Guest: William Marzullo, Boy Scout from Troop 641

- Kenwyn Schaffner introduced William Marzullo.
- William Marzullo reported that he would like to do his Eagle Scout Project at Jamestown.
- William Marzullo reported that he would lead a group of scouts in conducting a Black Top Improvement Project (“the Project”). This would entail obtaining around \$1,000 from the PTA to repaint the lines on the basketball court, paint 4 squares and hopscotch as well as adding a stenciled map of the United States.
- William Marzullo reported that he would use asphalt paint, stencils and painter’s tape to do the Project. He estimated 5-6 hours to complete it.

Guest: Amy Miknis, Jamestown Resource Teacher for the Gifted (“RTG”)

- Kenwyn Schaffner introduced Amy Miknis.
- Amy Miknis gave an overview of the identification process for Gifted Student Services in APS. Amy Miknis reported that Jamestown is required to provide services to gifted students. Amy Miknis reported that Virginia is required by the State Department of Education to identify and provide services to those students who have learning needs beyond the regular instructional program.
- Amy Miknis reported that gifted services are determined by a student’s academic aptitude in the following areas of study:
  1. English
  2. Math
  3. Science
  4. Social Studies
  5. Performing Arts (grades 3 – 12) (Visual Art, Vocal Music and Instrumental Music)
- Amy Miknis reported that students can be referred for services by school personnel, teachers, parents, or community leaders. Students in grades 6 – 12 can also refer themselves.
- Amy Miknis reported that once a child is referred, a portfolio is created by the RTG which includes student work and observations. Data is collected over time in four areas:

1. Nationally Normed assessments
  2. School based achievements
  3. Student behaviors and characteristics
  4. Demonstrated performance
- Amy Miknis reported that gifted students may exhibit an exceptional ability to learn. Most students are 2 grade levels above their peers and have a distinguished level of performance.
  - Amy Miknis reported that for Visual and Performing Arts, referrals begin in grade 3 by observations made by the Art and Music teachers.
  - Amy Miknis reported that at the end of the referral process (90 instructional days) a screening committee meets to go over the student's portfolio and determine if the student is eligible for services.
  - Amy Miknis reported that decisions are then sent to parents via a letter within 10 days of the Identification Committee meeting.
  - Amy Miknis reported that if a student is found eligible, they are cluster grouped into classrooms with intellectual peers. The RTG plans with and supports teachers using extension activities and projects.
  - Amy Miknis reported that if a student is found ineligible, an appeal process is available.
  - Amy Miknis reported that the APS Gifted Services Website is: <http://www.apsva.us/gifted-services/>

#### Principal's Report: Kenwyn Schaffner

- Kenwyn Schaffner announced that she will be retiring from APS effective August 1, 2018.
- Kenwyn Schaffner reported that APS has established procedures in place for selection of a new principal which will involve input from school staff and the community.

#### Community Relations – Maureen Fanguy

- Maureen Fanguy reported on Elementary School Redistricting.
- Maureen Fanguy reported that tomorrow there is a Walk Zone Review meet-up at Jamestown from 8:50 – 9:30 AM.
- Maureen Fanguy reported that by May 2018 a final decision will be made on Redistricting. All Elementary Schools are on the table. The county is running out of space for buses. Option schools could become neighborhood schools and vice versa.
- Maureen Fanguy reported that the Elementary School Redistricting final decisions will be put in place in 2019.

## Internal Relations – Shannon Haynes

- Shannon Haynes asked that Jason Marino give an update on Campus Planning.
- Jason Marino reported that a price has been negotiated for the Blacktop Project.
- Jason Marino reported that the playground shades have been taken down. Jason Marino reported that a letter has gone out to the shade vendor to get approximately \$11,000 back from the vendor. Jason Marino reported that he is looking at various options for installing different types of shades in the playground.
- Shannon Haynes reported on the Nominating Committee.
- Shannon Haynes reported that the Nominating Committee is trying to fill open positions for next year.
- Shannon Haynes reported that the Nominating Committee is currently contacting current officers and committee chairs to confirm their availability for next year and to see what spots will need to be filled.
- Shannon Haynes reported on the Program Evaluation Working Group.
- Shannon Haynes reported that the Program Evaluation Working Group Survey went out and approximately 120 parents responded. Shannon Haynes reported that 80% of those that responded were PTA members. Shannon Haynes reported that the Group got some valuable feedback from parents; lots of good comments and ideas.
- Shannon Haynes reported that the 5K Fun Run will take place on May 5<sup>th</sup> at 8:00 AM. Shannon Haynes reported that the run will be a fun community building event. Shannon Haynes reported that it will be mentioned in the PTA newsletter again this week.

## Communications – Tom Jensen reporting for Sara Batla

- Tom Jensen reported on the Poetry Journal. Tom Jensen reported that all poetry is in.
- Tom Jensen reported in the Yearbook. Tom Jensen reported that all group photos are done. Tom Jensen reported that yearbooks are on sale until April 6<sup>th</sup>.
- Tom Jensen reported that the contract has been renewed for next year for the A to Z App (Student Directory).

## Fundraising – Shannon Haynes reporting for Grace Shea

- Shannon Haynes reported on the Jamestown Auction. Shannon Haynes reported that the Auction was a huge success. Shannon Haynes reported that the theme was casual and fun. Shannon Haynes reported that the Auction net about \$105,000 to \$110,000.

- Shannon Haynes reported that the Spring Fair will be on April 21<sup>st</sup>. Shannon Haynes reported that fliers went out in backpack mail and that there will be more information sent out soon.

#### Treasurer – Jason Marino

- Jason Marino reported that the JES PTA financial highlights were reviewed for February as follows:
  - Total bank balance at the beginning of February was \$77,688.
  - Total bank balance at the end of February was \$82,748.
- Jason Marino reported that ticket sales for the Auction were approximately \$42,000.
- Jason Marino reported that net income for the Auction was budgeted at \$79,500 so Jamestown made much more than
- was budgeted for.

#### President's Report – Tom Jensen

- Tom Jensen reported on the JES PTA FY 2017-2018 Supplemental Budget Allocation (“Table”). Tom Jensen reported that these are items that have been on the radar but have not been committed to due to not knowing if there would be available PTA funding. Tom Jensen reported that each item identified in the Table was recommended by Kenwyn Schaffner and Jamestown staff.
- Tom Jensen requested support from the PTA on going forward with these items. Tom Jensen reported that the PTA has funding to cover each item described in the Table, approximately \$45,000.
- Tom Jensen reported that the next step is to go to PTA membership and have an electronic vote on each item.

Motion to Adjourn, Seconded, Adjourned at 9:18 PM

Prepared by: Karen Duhamel, Recording Secretary