

**Jamestown Elementary School PTA**  
**Final Draft Meeting Agenda – Tuesday, May 1, 2018**  
**Jamestown Library – 7:30-9:00 p.m.**

1. Welcome & Administrative Matters (NTE 10 minutes)–Tom Jensen, President
  - a. Introductions
  - b. *Action Item* -- Approval of agenda
  - c. *Action Item* -- Approval of April 3, 2018 meeting minutes
  
2. Principal's Report (20-30 minutes)– Kenwyn Schaffner
  - a. JES allergy awareness program
  - b. JES safety plan
  - c. Other items, as needed
  
3. Volunteers' & Officers' Reports (NTE 30 minutes)
  - a. VP Fundraising – Grace Shea
    - i. Spring Fair update
  
  - b. VP Internal Relations – Shannon Haynes
    - i. Jamestown Appreciation Week
    - ii. Outdoor Learning & Play Area Committee Update –Jason Marino/Bethany Matz
      - Blacktop and forest area
      - Playground area “terrace” or deck
      - Signage
    - iii. Principal succession process update
    - iv. Program Evaluation Working Group progress report
    - v. Nominating Committee report
      - *Action item* – Approval of Nominating Committee Recommendations
  
  - c. VP Community Relations – Maurine Fanguy
    - i. Update on APS elementary school boundary and program change process
    - ii. Other APS updates
    - iii. Movie night plans
  
  - d. VP Communications – Sara Batla
  
  - e. Treasurer's Report – Jason Marino
    - i. Budget update
    - ii. Process for development of SY2018-19 budget
  
  - f. President's Report – Tom Jensen
    - i. Report on results of supplemental budget ballot
    - ii. Potential additional budget amendments
    - iii. Forecast of June meeting items
  
  - g. Other Business – if needed
  
  - h. Adjourn (Evening session, not later than 9:00)

