

Jamestown Elementary School PTA

Draft Meeting Agenda

Tuesday, January 6, 2015 7:30 – 9:00 p.m.

- 1) **Welcome & Administrative Matters** (NTE 10 minutes)–Tom Jensen
 - a) Introductions
 - b) Action Item -- Approval of agenda
 - c) Action Item -- Approval of December 2, 2014 Minutes

- 2) **Principal's Report** (20-25 minutes)– Kenwyn Schaffner
 - a) Action Item: Request for special allocation of PTA funding for classroom libraries
 - b) Other matters, if needed

- 3) **Volunteers' & Officers' Reports** (NTE 30 minutes)
 - a) CIP Liaison Report – Courtney Barton, Mary Kusler

 - b) APS Budget Liaison Report – Sharon Levin, Maurine Fanguy

 - c) VP Community Relations – Jennifer Leonard
 - i) Auction update
 - ii) Final report on holiday community service projects

 - d) VP Internal Relations – Whitney Glaccum

 - e) VP Communications – Sara Batla

 - f) VP Fundraising Report – Wendy Noe

 - g) Treasurer Report – Rod Pick

 - h) President's Report – Tom Jensen

- 4) **Other Business** – if needed

- 5) **Adjourn** (9:00 p.m. or earlier)