

Jamestown Elementary School PTA

Draft Meeting Agenda

Tuesday, February 3, 2015 7:30 – 9:00 p.m.

- 1) **Welcome & Administrative Matters** (NTE 10 minutes)–Tom Jensen
 - a) Introductions
 - b) Action Item -- Approval of agenda
 - c) Action Item -- Approval of January 6, 2015 Minutes
- 2) **Principal's Report** (10-15 minutes)– Kenwyn Schaffner
- 3) **Special Presentation** – Edbacker (Potential fundraising support vendor) (NTE 20 minutes)
- 4) **Volunteers' & Officers' Reports** (NTE 30 minutes)
 - a) VP Community Relations – Jennifer Leonard
 - Auction update
 - b) VP Internal Relations – Whitney Glaccum
 - c) VP Communications – Sara Batla
 - d) VP Fundraising Report – Wendy Noe
 - e) Treasurer Report – Rod Pick
 - f) President's Report – Tom Jensen
 - Action Item -- Request to amend budget to allocate additional support funding for classroom library purchases
 - Discussion Item -- Policy on reimbursement for community projects
 - Discussion Item – Driving safety at drop-off and pick-up
- 5) **Other Business** – if needed
- 6) **Adjourn** (9:00 p.m. or earlier)