

# Jamestown Elementary School PTA

## Draft Meeting Agenda Tuesday, October 4, 2016 7:30 – 9:00 p.m.

- 1) **Welcome & Administrative Matters** (NTE 10 minutes)–Tom Jensen
  - a) Introductions
  - b) Action Item -- Approval of agenda
  - c) Action Item -- Approval of September 6 meeting minutes
  
- 2) **Principal's Report** (15-20 minutes)– Kenwyn Schaffner
  - a) New school year update
  - b) Plumbing progress
  - c) ASPAN introduction; collaboration on Oct 14th Walk for the Homeless
  - d) JES 2016 SOL Results
  - e) Other business, as needed.
  
- 3) **Volunteers' & Officers' Reports** (NTE 30 minutes)
  - a) VP Communications – Sara Batla
    - Poetry Journal
    - Directory update
  
  - b) VP Internal Relations – Jennifer Leonard
    - Committee team leadership and needs
      - Safety Committee
      - Jamestown Runs Program
      - Jamestown 5K
      - Technology Liaison
    - Fall Festival/Green Apple Day of Service (10/16)
    - Update on new outdoor learning facility
  
  - c) VP Community Relations – Maurine Fanguy
    - Committee team leadership and needs
  
  - d) VP Fundraising Report – Grace Shea
    - Committee team leadership and needs
    - Auction and Spring Fair dates
    - Other fundraising activities
  
  - e) Treasurer's Report – Rod Pick
  
  - f) President's Report – Tom Jensen
  
- 4) **Other Business** – if needed
  
- 5) **Adjourn** (9:00 p.m. or earlier)