

# **Jamestown Elementary School PTA**

## **Final Draft Meeting Agenda**

**Tuesday, September 5, 2017**

**Jamestown Library -- 7:30-9:30 p.m.**

- 1) **Welcome & Administrative Matters** (NTE 10 minutes)–Tom Jensen
  - a) Introductions
  - b) *Action Item* -- Approval of agenda
  - c) *Action Item* -- Approval of June 6, 2017 meeting minutes
  - d) Distribution of JES PTA By-Laws
  
- 2) **Principal's Report** (20-30 minutes)– Kenwyn Schaffner
  - a) 2017-18 JES enrollment, personnel & class structure
  - b) JES performance on SOLs
  - c) Back-to-School Night
  - d) Other items, as needed
  
- 3) **Volunteers' & Officers' Reports** (NTE 30 minutes)
  - a) **Community Relations** – Maurine Fanguy
    - i) APS capacity/facility update
    - ii) Upcoming redistricting process
    - iii) Committee team leadership and needs
  
  - b) **Internal Relations** – Shannon Haynes
    - i) Committee team leadership and needs
    - ii) Back-to-School Night activities
    - iii) Wellness Committee Report – Vera Cardinale
    - iv) Science Olympiad funding request – Sherry Haideri
    - v) Campus Planning Committee Update – Bethany Matz and Jason Marino
  
  - c) **Communications** – Sara Batla
    - i) Newsletter, website, other media operations
    - ii) Committee team leadership and needs

d) **Fundraising** – Grace Shea

- i) Committee team leadership and needs
- ii) Auction and Spring Fair dates

e) **Treasurer** – Jason Marino

f) **President's Report** – Tom Jensen

- i) Back to School night presentation on budget and other items
- ii) School board representative meeting at JES
- iii) Update on comprehensive program review committee

4) **Other Business** – if needed

5) **Adjourn** (9:30 p.m. or earlier)