

**Jamestown Elementary School PTA**  
**Final Draft Meeting Agenda**  
**October 3, 2017 MPR 9:00 – 10:30 a.m.**

- 1) **Welcome & Administrative Matters** (NTE 10 minutes)–Tom Jensen
  - a) Introductions
  - b) *Action Item* -- Approval of agenda
  - c) *Action Item* -- Approval of September 5, 2017 meeting minutes
  - d) Introduction of new Secretary, Karen Duhamel
  - e) Report on membership approval of budget
  
- 2) **Principal's Report** (30-40 minutes)– Kenwyn Schaffner
  - a) Introduction of Nancy Van Doren, Member, APS Board
  - b) Digital Citizenship and iPad use -- Amy Blaine and Anna Maria Lechleitner
  - c) Other items, as needed
  
- 3) **Volunteers' & Officers' Reports** (NTE 30 minutes)
  - a) **Community Relations** – Sherry Haideri
    - i) APS capacity/facility update
    - ii) Upcoming redistricting process
  
  - b) **Internal Relations** – Shannon Haynes
    - i) Campus Planning Committee Update – Bethany Matz
  
  - c) **Communications** – Sara Batla
    - i) Newsletter, website, other media operations
    - ii) Committee team leadership and needs
  
  - d) **Fundraising** – Grace Shea
    - i) Committee team leadership and needs
    - ii) Auction and Spring Fair dates
  
  - e) **Treasurer** – Jason Marino (*in absentia*)
  
  - f) **President's Report** – Tom Jensen
  
- 4) **Other Business** – if needed
  
- 5) **Adjourn** (10:30 a.m. or earlier)