

Jamestown Elementary School PTA

Final Draft Meeting Agenda
Tuesday, May 5, 2015 7:30 – 9:00 p.m.

- 1) **Welcome & Administrative Matters** (NTE 10 minutes)–Tom Jensen
 - a) Introductions
 - b) Action Item -- Approval of agenda
 - c) Action Item -- Approval of April 7, 2015 meeting minutes

- 2) **Principal's Report** (10-15 minutes)– Kenwyn Schaffner
 - a) JES food policy changes for 2015-16 school year
 - b) Request for PTA assistance with SOL snacks

- 3) **Volunteers' & Officers' Reports** (NTE 30 minutes)
 - a) VP Community Relations – Jennifer Leonard
 - Update on transition of Taylor families

 - b) VP Internal Relations – Whitney Glaccum

 - c) VP Communications – Sara Batla

 - d) VP Fundraising Report – Wendy Noe
 - Spring Fair report

 - e) Treasurer Report – Rod Pick

 - f) President's Report – Tom Jensen
 - Report on vote to amend budget to allocate additional funding for four items
 - JES and member recommendations for additional budget amendments based on submissions – Action item
 - Nominating Committee establishment and mandate – Action Item

- 4) **Other Business** – if needed

- 5) **Adjourn** (9:00 p.m. or earlier)