

Jamestown Elementary School PTA

Final Draft Meeting Agenda

Tuesday, March 3, 2015 7:30 – 9:00 p.m.

- 1) **Welcome & Administrative Matters** (NTE 10 minutes)–Tom Jensen
 - a) Introductions
 - b) Action Item -- Approval of agenda
 - c) Action Item -- Approval of February 3, 2015 Minutes

- 2) **Principal's Report** (10-15 minutes)– Kenwyn Schaffner
 - Update on enrollment forecast
 - Update on APS analysis of traffic safety
 - Other matters, as needed

- 3) **Volunteers' & Officers' Reports** (NTE 30 minutes)
 - a) VP Community Relations – Jennifer Leonard
 - Request regarding grandfathering policy
 - Integration of Taylor families

 - b) VP Internal Relations – Whitney Glaccum
 - Groundskeeper/landscaping
 - Eedbacker update

 - c) VP Communications – Sara Batla
 - Updated newsletter format

 - d) VP Fundraising Report – Wendy Noe
 - Auction report

 - e) Treasurer Report – Rod Pick

 - f) President's Report – Tom Jensen
 - Report on vote to amend budget to allocate additional support funding for classroom library purchases
 - Update on APS initiative to improve safety at drop-off and pick-up
 - Need for Nominating Committee to prepare recommendations

- 4) **Other Business** – if needed

- 5) **Adjourn** (9:00 p.m. or earlier)