

# Jamestown Elementary School PTA

## Final Draft Meeting Agenda Tuesday, June 7, 2016 7:30 – 9:00 p.m.

- 1) **Welcome & Administrative Matters** (NTE 10 minutes)–Tom Jensen
  - a) Introductions
  - b) *Action Item* -- Approval of agenda
  - c) *Action Item* -- Approval of May 3, 2016 meeting minutes
  
- 2) **Principal's Report** (10-15 minutes)– Kenwyn Schaffner
  - a) Staffing and space allocation changes for next school year
  - b) Success Night plans
  - c) Makerspace Presentation – Heather Hurley
  
- 3) **Volunteers' & Officers' Reports** (NTE 30 minutes)
  - a) Campus Planning Committee – Deb Grorud
    - Report and Recommendations – *Action Item*
  
  - b) Nominating Committee Report – Jen Leonard
  
  - c) External Relations – Maurine Fanguy
    - CIP Update
    - Date for ice cream social (9/22/16)
  
  - d) Communications – Sara Batla
    - Yearbook distribution
  
  - e) Treasurer Report – Rod Pick
    - Proposed 2016-17 PTA budget – *Action Item*
  
  - f) President's Report – Tom Jensen
    - Update on drop-off safety concerns
    - By-Law Revision Committee Report and Recommendation for Approval – *Action Item*
  
- 4) **Other Business** – if needed
  
- 5) **Adjourn** (9:00 p.m. or earlier)