

# **Jamestown Elementary School PTA**

## **Draft Meeting Agenda**

**Tuesday, January 5, 2016 7:30 – 9:00 p.m.**

- 1) **Welcome & Administrative Matters** (NTE 10 minutes)–Tom Jensen
  - a) Introductions
  - b) Action Item -- Approval of agenda
  - c) Action Item -- Approval of December 1, 2015 Minutes
- 2) **Principal's Report** (20-25 minutes)– Kenwyn Schaffner
- 3) **Volunteers' & Officers' Reports** (NTE 30 minutes)
  - a) Special report on federal education law changes – Mary Kusler
  - b) VP Fundraising – Grace Shea
    - i) Auction update
    - ii) Year-end/holiday fundraising activities
  - c) VP Community Relations – Maurine Fanguy
    - i) Community bingo night
  - d) VP Internal Relations – Jennifer Leonard
  - e) VP Communications – Sara Batla
  - f) Treasurer Report – Rod Pick
  - g) President's Report – Tom Jensen
- 4) **Other Business** – if needed
- 5) **Adjourn** (9:00 p.m. or earlier)