

Jamestown Elementary School PTA

Draft Meeting Agenda

Tuesday, January 3, 2017 7:30 – 9:00 p.m.

- 1) **Welcome & Administrative Matters** (NTE 10 minutes)–Tom Jensen
 - a) Introductions
 - b) Action Item -- Approval of agenda
 - c) Action Item -- Approval of December 6, 2016 Minutes
- 2) **Principal's Report** (20-25 minutes)– Kenwyn Schaffner
 - a) Presentation by Gordon Laurie, Principal of Williamsburg Middle School
- 3) **Volunteers' & Officers' Reports** (NTE 30 minutes)
 - a) Special report on HS [redistricting and diversity](#) – Matthew Herrity, W&L student
 - b) VP Fundraising – Grace Shea
 - i) Auction update
 - ii) Year-end/holiday fundraising activities
 - c) VP Community Relations – Maurine Fanguy
 - d) VP Internal Relations – Jennifer Leonard
 - i) Safety Committee report – Emma Baker
 - ii) Outdoor Learning Area Committee report – Jason Marino
 - e) VP Communications – Sara Batla
 - f) Treasurer Report – Rod Pick
 - g) President's Report – Tom Jensen
 - i) Report on meeting with Randolph PTA president and proposed follow-up
- 4) **Other Business** – if needed
- 5) **Adjourn** (9:00 p.m. or earlier)