

Jamestown Elementary School PTA

Draft Meeting Agenda

Tuesday, April 7, 2015 7:30 – 9:00 p.m.

- 1) **Welcome & Administrative Matters** (NTE 10 minutes)–Tom Jensen
 - a) Introductions
 - b) Action Item -- Approval of agenda
 - c) Action Item -- Approval of March 3 6, 2015 Minutes
- 2) **Principal's Report** (10-15 minutes)– Kenwyn Schaffner
- 3) **Volunteers' & Officers' Reports** (NTE 30 minutes)
 - a) VP Community Relations – Jennifer Leonard
 - Spring Fair update
 - Funding request from Discovery PTA
 - Taylor family transitions
 - b) VP Internal Relations – Whitney Glaccum
 - Vacancies
 - c) VP Communications – Sara Batla
 - d) VP Fundraising Report – Wendy Noe
 - Harris Teeter contribution
 - e) Treasurer Report – Rod Pick
 - Special budget allocations requested by school and committees
 - f) President's Report – Tom Jensen
 - CIP and APS budget updates
- 4) **Other Business** – if needed
- 5) **Adjourn** (9:00 p.m. or earlier)