

# **Jamestown Elementary School PTA**

## **Draft Meeting Agenda**

**Tuesday, February 2, 2015 7:30 – 9:00 p.m.**

- 1) **Welcome & Administrative Matters** (NTE 14 minutes)–Tom Jensen
  - Introductions
  - Action Item – Approval of agenda
  - Action Item – Approval of January 5, 2016 Minutes
  - Special One-Time Item – Voluntary 30-second gripes about snow
  
- 2) **Principal's Report** (15-20 minutes)– Kenwyn Schaffner
  - Transition to middle school – Presentation by Johanna Boyers, Williamsburg Middle School Sixth Grade Counselor (NTE 20 minutes)
  
- 3) **Volunteers' & Officers' Reports** (NTE 30 minutes)
  - VP Fundraising Report – Grace Shea
    - Auction update
  
  - VP Internal Relations – Jennifer Leonard
    - Nominating Committee report
    - The Closet
  
  - VP Community Relations – Maurine Fanguy
    - CIP report
  
  - VP Communications – Sara Batla
    - Reactions to new newsletter format
  
  - Treasurer Report – Rod Pick
  
  - President's Report – Tom Jensen
    - Action Item – Potential survey of membership on at-home experience with homework
  
- 4) **Other Business** – if needed
  
- 5) **Adjourn** (9:00 p.m. or earlier)