

Jamestown Elementary School PTA

Meeting Minutes
Tues., May 10, 2022
7:00 pm
23 attended virtually

1) **Welcome & Administrative Matters** – Shelly Heinrich

- a) The agenda was approved
- b) The April 2022 meeting minutes were approved
- c) The PTA board introduced themselves

2) **Principal's Report** – Michelle McCarthy

- A big thank you to the PTA and parent volunteers for Teacher Appreciation Week for the food, flowers, notes, and gifts. Special thanks to Stephanie Carpenter, Cameron Peden and Juliette Scranton for pulling it all together.
- Three Jamestown teachers were nominated for Special Education PTA (SEPTA) awards this year: Nikki Turner, and Kelynn Bisbee for Outstanding Educator and Erica Allgood for Outstanding Assistant.
- Ms. Sharwarko gave an update on the 5th grade project to add shade plants to the creek. Students will finish the planting this Friday after the panoramic photo. They won second place in a Caring for Our Watersheds: Chesapeake Bay contents against local 5th-10th graders for their project. You can view the video presentations at <https://seas.live/cfwgallery/> and see the award presentation at <https://earthforce.org/challenges/cfw/>
- The new playground swings have been installed. Thank you to Danielle Chavis for heading this up!
- Covid-19 cases have been on the rise this past month. Please continue to test and monitor for symptoms.
- Gifted program letters are going out in the next few weeks.
- SOL testing starts next week.
- Reminder – if you have any neighbors that have a rising Kindergartener, **please** remind them to register early. Our numbers are low, and staffing decisions are made based on these numbers.

3) **Volunteers' & Officers' Reports**

- a) Internal Relations – Shelly Heinrich for Carrie Gray
 - Teacher Appreciation Week – thank you again to Stephanie Carpenter, Cameron Peden and Juliette Scranton for pulling it all together.
 - Swings are up! Happy to complete this project and many thanks for Danielle for

taking the lead.

- 5th Grade Promotion: Celebration plans are on the calendar and have been shared with those families in a “promotion packet.” Thanks to Wendy de Windt and Kelly Jones for overseeing the committee. Plans include the promotion on June 14, t-shirts, slideshow, and baby photos for the bulletin board
- Jamestown won a raffle held by EPA, the school supplies company, for \$1,000. Liz McKnight reported. Voted on using the funds to support supplies for students at the school with need, Extended Day, and sponsoring supplies at Randolph Elementary School.

b) External Relations – Trish Madden

- Looking to next year, encourage anyone with younger students to chime in on what is wanted and not wanted.
- Community Relations – our last project for the year is at the end of May, collecting items for the Animal Welfare League Kitten College.

c) Communications –Erin Baynham

- Poetry Journal – Kathy Davis is finishing up and finalizing, getting quotes from a printer. It will be distributed through backpack mail. Susan Kozel will be taking over for Kathy next year.
- Yearbooks have been ordered. If you did not order and want to get on the waitlist, submit a form here: [Waitlist](#).
- Charlee Hess is taking over the Directory from Alison Cassels next year. Thank you!
- We are looking for a new e-newsletter chair for next year. This is a high priority for us to fill, please reach out with interest!
- David Graham is taking over as VP for Communications.

d) Fundraising – Liz Cummings

- Spring Merchandise sale – about half of the merchandise has been received, we should have the rest in the next week or two. When it’s all in, we’ll distribute. Thank you to Rachel Waas.
- Book Fair Recap – Thank you Stephanie Carpenter and Mindy Woolfley for leading this. It was so great to watch the kids get excited for the books, and have parent volunteers back in the classroom!
- We will do one more fundraising campaign after the Spring Fair. It’s a traditional giving campaign, with the goal of setting the school up for success in the next school year. There are a lot of initiatives that the PTA puts on in the

beginning of the school year – socials, movie nights – so we want to make sure we have enough money to start the year off right. It will include several raffle items – thank you Commonwealth Restorations!

- 5th Grade Panoramic Photo – May 13
- Spring Fair – May 14 – Hillary Offutt provided an update. Ticket pre-sales have been amazing. Parent volunteers have filled many of the slots. The fair will be on rain or shine. There are plans in place if we need to move more items inside, and a call will be made on Thursday. Still looking for prizes for the prize booth. Used books can also be dropped off through the week. Please bring single sheet cakes in disposable pans on Friday for the cake walk! There's always room for volunteers, please reach out for where you're most needed now.

e) Treasurer – Angela Cocker

- Ending April balance: \$54,577.61.
- In April, the PTA supported 1st grade classroom supplies, Gaga ball pit repairs, Bingo night, PTA insurance and website hosting.

f) President – Shelly Heinrich

- APS updates
 - Moved to 5-day isolation period (from 10) for students who tested Covid positive.
 - Extended Day registration begins May 24th for next school year.
 - School Bell Study: will have final vote on Thursday's school board meeting. The study and surveys over the past few months has been focused on trying to reduce it from 8 bell schedules down to just a few, reduce ride times, and streamline bus schedules. The proposal has Jamestown starting at the same time, and ending 10 minutes later.
- Nominating Committee: Thank you to Carrie Gray for leading.
 - Over the next 30 days, anyone that wants to be considered can put their hat in the ring. There will be a vote at the June PTA meeting. Board positions can be one or two years. Culturally at Jamestown, Board members step down when their youngest is entering 5th grade. Nominees for next year are:
 - President: Erin Baynham
 - VP of Internal Relations: Maura Woosley
 - VP of Fundraising: Maggie Taubin
 - VP of External Relations: Trish Madden
 - Recording Secretary: Jen Lee
 - VP of Communications: David Graham

- Volunteers for next year – Liz Milans has done a great job of filling committee positions for next year. Still have openings for Newsletter, Reflections, Membership, and more. Look for a full listing in the next newsletter.
- In need of an audit committee to meet sometime over the summer.
- Next PTA meeting is June, then we take a break for the summer.

4) The meeting adjourned at 8:09 pm.