

Jamestown Elementary School PTA

Meeting Minutes
Tues., Mar. 2, 2021
7:00 pm
37 Virtual Attendants

- 1) **Welcome & Administrative Matters** – Shelly Heinrich
 - a) Introductions of PTA and staff
 - b) The February meeting minutes were approved
 - c) The March agenda was approved

- 2) **Principal's Report** – Michelle McCarthy
 - Great first day back with Level 2 students
 - Kids followed the mask rules and were very happy to be back
 - The COVID screener will be sent by text or email to everyone, and needs to be completed every day – whether a student is asynchronous, in-person, or virtual. Complete it once per day, per student. If you made an error in filling out the form, call the office.
 - Car drop off will begin at 8:40 am, supported by staff. Walkers arrive to a different entrance. Bus riders and walkers all dismissed at 2:20 pm. Car riders dismissed at 2:30 pm. Car pickup is staggered by last name (2:30 - 2:38 A-D; 2:40 - 2:48 E-N; 2:50 - 2:58 O-Z). Please do not arrive until your scheduled time. Car tags being sent home.
 - APS Transportation is not accommodating change requests.
 - Request for tents to have more outside space, particularly for lunch.
 - Playground closed for an hour after dismissal (until 3:30 pm).

- 3) **Volunteers' & Officers' Reports**
 - a) Internal Relations – Carrie Gray
 - Virtual Play festival: Chris Wilson working with over 20 5th graders to produce short films. They are learning about production and green screens like they have not before. Preparing for a release of the films on asynchronous Monday, March 22nd. Asking for donations for a gift for the director, and planning on selling snack baskets. Glad that the 11-year tradition has been kept alive.
 - Outdoor Space Update – Six outdoor learning areas designated and finished. Wifi extends to these areas. Lunch tents ordered and collected through donations.

 - b) External Relations – Trish Madden
 - Tents collected for outside spaces.
 - Randolph Food Pantry: Looking for more groups to schedule taking a week of purchasing and bagging for the food pantry. Also currently doing a book drive before Spring Break and will hold one again before end of school.
 - Looking for volunteers to begin organizing community building events. Reach out to Trish if interested.

 - c) Communications – Erin Baynham
 - Yearbook Update: Thank you to Liz Milans and other volunteers for Picture Day. It was a great success. If you student did not attend, please submit a photo to the yearbook committee. Also looking for candid photos of students. Anything school-related, does not have to be *at* the school building.

- Poetry Journal: Stephanie Whitaker working on this. Artwork submissions were due this last week. She is looking for volunteers to edit.
- Directory Update: Printed directories are at school. They will be given to teachers to be sent home with students or materials for virtual students.

d) Fundraising – Liz Cummings

- School Picture Day Recap: It was a huge success, and many thanks to the volunteers.
- Traditional Giving Campaign Results: Raised over \$17,000 with 1/3 of families participating. The raffle drawings will be done this week, and winners will be announced on Friday.

e) Treasurer – Jason Marino

- End of January: \$69,900
- End of February: \$79,000, with more expected from the fundraiser
- The audit will be done by committee

f) President – Shelly Heinrich

- Nominating Committee: Traditionally, as a board member's youngest child enters 5th grade, that board member steps down. This way they can enjoy their child's last year, and still be around for their replacement to ask questions. This is Jason's 4th and last year as Treasurer. A nominating committee is now accepting applicants of anyone who is interested. They will recommend for the position at the April PTA meeting.
- APS recap:
 - This Friday is no school for grades 3-5, and April 5th is asynchronous
 - Reviewed APS-wide hybrid procedures
 - Reviewed APS budget

4) Meeting Adjourned at 8:10 pm

**Questions / comments from the pre-meeting survey will be addressed throughout the meeting.*