

Jamestown Elementary School PTA

Tues., Jan. 5, 2021

7:00 pm

26 Attended Virtually

1) Welcome & Administrative Matters – Shelly Heinrich

- The PTA board and school administration introduced themselves
- The meeting agenda was approved
- The December 2020 meeting minutes were approved

2) Presentation: Managing Technology Limitations and Etiquette During COVID

(Anna Maria Lechleitner and Amy Blaine):

- Ms. Lechleitner explained that the Acceptable Use Policy (AUP) is an agreement signed annually, providing expectations for appropriate use of technology based on age and usage.
- Ms. Blaine discussed the Digital Citizenship Curriculum, which is collaboratively taught between teachers, ITC, and librarian to guide appropriate use, responsible choice of resources, and respectful behavior and work on electronic devices. Students are strongly encouraged to perform research using APS library databases.
- Common Sense Media (<https://www.commonsensemedia.org/>) was recommended as a very useful tool for parents and students to select age appropriate movies, books, TV, and apps. The site also provides a template for a family media agreement and suggestions for safety during distance learning.
- *What are things parents should look out for? What are new threats?* Parents should be overseeing accounts for sites/apps like Discord, YouTube, etc. and follow age guidelines. Clear expectations should be set for screen use, screens should always be visible to parents, and open lines of communication.
- *Are there new apps for parental controls we should be looking for?* Ms. Lechleitner will compile information and send a follow up email with resources for parents.
- Books Before Bedtime is scheduled again for Jan 13th, 7-7:30pm.

3) Principal's Report– Michelle McCarthy

- Ms. McCarthy thanked the community for generously giving to Randolph and Jamestown families in need over the holidays.
- Jodee Jones recently retired as school registrar. The new registrar is Loren Fuentes: lorenza.fuentes@apsva.us.
- Congratulations to Meagan Kalchbrenner, Julie Landefeld, Kaitlyn Mackrell, and Lindsey Nathan, who recently earned National Board Certification.
- Return to school updates will be provided at January 7th school board meeting.
- JES student enrollment data was shared: in June 2020, 615 students were enrolled, and as of January 2021, 500 students are enrolled. The current enrollment is not impacting staffing.
- There was a parent question about whether the PTA could purchase air filters for classrooms. Ms. McCarthy explained that the school will provide all air filters to ensure COVID air quality compliance in classrooms.
- There was a parent question about whether JES leadership engages in private meetings about school reopening. Ms. McCarthy explained that they have no

advanced or private information regarding return to school plans, and look forward to hearing the updates at the 1/7/21 board meeting.

- Dr. Roche extended her appreciation for the holiday gift cards she received from the PTA as well as generosity towards the Randolph community.

4) **Volunteers' & Officers' Reports**

- **Internal Relations – Carrie Gray**

- Thank you to Stephanie Carpenter, who went above and beyond to help coordinate room parents, virtual class parties, and staff holiday gifts.
- Play update - Karen McAndrews has graciously volunteered to produce the virtual school play. 5th graders only will be working with director, Chris Wilson, to write, digitally design sets, and edit the play. Filming will begin at the end of March, and will be ready for virtual showing by 3/22.
- Virtual Run Club is underway: reminder to log miles.
- Winter Great Books will be starting up soon, information forthcoming.

- **External Relations – Trish Madden**

- Thank you to everyone who generously donated to Jamestown Angel Tree initiative, providing gifts and gift cards for both Randolph and Jamestown families over the holidays.
- Volunteers are needed to prepare bags of food for the Randolph Food Pantry on behalf of JES. Please contact Trish if you or your group (scouts, team, neighbors, etc.) would like to adopt-a-week of bagging. Be on the look out for a sign-up.
- If you have an idea for a fun, community-building event (movie viewing, Bingo night, etc.), please contact Trish.

- **Communications – Erin Baynham**

- Yearbook update: work is beginning on the cover for the 2020-2021 yearbook. In addition to emailing pictures for the yearbook (1MB or larger) yearbook-editor@jamestownpta.org, photos can also be uploaded to: <https://spaces.hightail.com/uplink/jamestownpta>
- Student portraits can be submitted directly to LifeTouch if not taken the through the school.

- **Fundraising – Liz Cummings**

- Save-the-Date: School Pictures confirmed for Feb 22 & 23, 2021, following strict COVID protocol. A scheduling sign-up will be forthcoming.
- Winter Auction has been transitioned to Traditional Giving Campaign, a month-long giving event (including raffles) in February.

- **Treasurer – Jason Marino**

- On Nov 30th, we had a balance of \$70,138, and on Dec 31st, we had \$70,125 combined in our JES checking and money market accounts.
- Looking for help to conduct an audit. If you have expertise in accounting, or know someone with this expertise, please reach out to Jason: treasurer@jamestownpta.org
-

- **President – Shelly Heinrich**

- Looking forward to hosting more guest speakers in the spring and will soon begin planning for '21-22 year in the coming months.

5) **Other Business**

- There was no other business

Meeting Adjourned at 8:28 pm.