

# Jamestown Elementary School PTA

## Meeting Minutes

Tues., February 1, 2022

7:00 pm

20 people attended virtually

- 1) **Welcome & Administrative Matters** – Angela Cocker, for Shelly Heinrich
  - a) The PTA board introduced themselves
  - b) The meeting agenda was approved
  - c) The January meeting minutes were approved
  
- 2) **Principal's Report** – Michelle McCarthy
  - a) Cafeteria oven overheated today and created smoke, triggering the fire alarm. The fire department came, and the students and staff did a great job of exiting the building and behaving. There will likely be cold lunch for the next week.
  - b) There were a number of Covid letters sent out in January, but they seem to be on the decline.
  - c) The school has free rapid tests. If you or your student has symptoms, you can call the school and get a free rapid test. This is different from the Test-To-Stay program. More details on that are forthcoming.
  - d) Mid-year assessments have started, and Dibels will begin next week. You'll get updates on your students' progress in the next month. We've seen a lot of growth since the beginning of the year. You will hear from your teacher if your student needs intervention.
  - e) We're planning for next year. Kindergarten information sessions have started, from APS, and Jamestown's will be next week. Profile sheets will also be sent home in February or March for returning students.
  - f) Lost and Found is overflowing. Please come take a look, it's outside every day by the main front door.
  - g) At the March PTA meeting, Joanne Price will present on the services for the gifted – referral process starts next week.
  - h) Next week is Books Before Bedtime.
  - i) Report cards will be released Feb 17.
  - j) There will be an outdoor band and orchestra concert on April 6<sup>th</sup>.
  - k) April 19<sup>th</sup>, virtual science night led by Mrs. Sharwarko.
  - l) Dr. Roche thanked the PTA for the bagels and donuts on behalf of the teachers.
  
- 3) **Volunteers' & Officers' Reports**
  - a) Internal Relations – Carrie Gray
    - The nest swings are expected to be delivered in April, and we will work on install ASAP.
    - More mulch was ordered for under the spinners.
    - We have a contractor willing to donate the time and materials to fix the gaga pit. As soon as warmer weather hits, they will work on that.
    - Stephanie Carpenter (room parents) reports that Valentine's Day parties will be teachers and students only. Teachers will ask room parents for any crafts or other materials they may need.

- Shout out to all volunteers, including Erin Tripoti who said she would coordinate the play next year (Spring 2022).
  - Liz McKnight is taking over the school supplies committee for next year. Jamestown won a raffle from the classroom supplies company and received a \$1,000 credit.
  - Junior Great Books and Run Club are expected to start back up in the spring when we can be outside.
- b) External Relations – Trish Madden
- Valentine’s for Seniors are due February 9<sup>th</sup>. They will be delivered to Sunrise Assisted Living.
  - External relations events on pause until we can be outside. If you would like to volunteer (5k, movie night, etc), please contact Trish. We aren’t necessarily looking for people to head up the events, just volunteer to help.
- c) Communications –Erin Baynham
- Group Photo Day – Feb 24. A Lifetouch photographer will also walk around the school to collect candid.
  - Yearbook – Submit Photos to [yearbook-editor@jamestownpta.org](mailto:yearbook-editor@jamestownpta.org)! Very much relying on teachers for these this year. Cover art is finalized and submitted.
  - Alison Cassels finished the directory – thank you! Hard copies were sent home early January.
  - Poetry Journal is in progress.
- d) Treasurer – Angela Cocker
- Account balance at end of January: \$59,184.99. Largest expenditure in January was for the playground swings.
  - Amazon Smile revenue lower than anticipated. Reminder that you need to activate the setting within your mobile app for those purchases to count towards Amazon Smile.
  - Reminder to teachers that there are funds allotted to each teacher for supplies and education.
- e) President – submitted by Shelly Heinrich
- Nominating committee volunteers are needed. The committee starts in March, to search out volunteers for the board positions. There are several board positions that will need new volunteers next year. Carrie Gray, stepping down from Internal Relations, is chairing the committee. Very interested in parents of Kindergarteners and 1<sup>st</sup> graders.
  - Reminder to relink your Harris Teeter card.

**4) Meeting Adjourned at 7:51**