

Jamestown Elementary School PTA

Meeting Minutes
Tues., December 7, 2021
7:00 pm
18 attended virtually

- 1) **Welcome & Administrative Matters** – Shelly Heinrich
 - a) The board introduced themselves
 - b) The agenda was approved
 - c) The November 2021 meeting minutes were approved
- 2) **Treasurer's Report** – reported for Angela Cocker
 - Ending balance 11/30/21: \$77,953.17
 - We paid our Virginia and National PTA dues (\$3.75/ member).
 - If you have expenses for reimbursement (such as from the Chairs of the parent socials), please submit as soon as you can!
- 3) **Principal's Report** – Michelle McCarthy
 - a) Thank you for the Thanksgiving flowers
 - b) Thank you from the staff for the snacks for last week's meeting, and the cookies this week
 - c) Arlington families in need and VHC Pediatrics Center gifts are coming in. Thank you for the generosity. They are due 12/9.
 - d) Students who want to continue Covid testing will need to re-register because APS is changing providers. Registration is [here](#).
 - e) APS is offering a walk-up Covid vaccine clinic several days next week.
 - f) APS released guidelines on close contacts for all fully vaccinated students, including in elementary school – they don't need to quarantine if they are a close contact with someone who has tested positive for Covid
 - g) Holly Tully has taken over the roll of Christine Zecher, a Kinder assistant, who retired.
 - h) Caroline Bailey, the Girl Scout who did the Buddy Benches, is presenting Kindness Week (next week) as her Gold Project. More information was in this week's Principal's message
 - i) Books Before Bedtime is 12/14 at 7 pm
 - j) Lost and Found is overflowing. Please come by and look! Also, please label coats and lunch boxes.
 - k) Cognat and Naglieri testing is wrapping up for the younger students.
- 4) **Volunteers' & Officers' Reports**
 - a) Internal Relations – Carrie Gray
 - Playground Equipment: When the playground was done a few years ago, there were swings, which kept breaking. They were taken down, some of the money paid for the playground was refunded, then replacement was put on hold with the pandemic. We received two updated estimates to replace the swings. The PTA board recommends Cunningham's estimate for \$21,100, which includes new mulch and install. The PTA didn't budget for this item this year. The \$17,000

refund for the defective swings was absorbed into the general account. Carrie asked for a vote on the \$21,100 expenditure for new swings. The vote was approved by attendees via poll.

- School Play: We now have two volunteers for the play! That means the play is a go. It is envisioned to be about 30 students from 5th grade.

b) Communications – Erin Baynham

- Directory Update: Alison Cassels has been working on the directory. The online directory is available, <https://jamestownpta.membershiptoolkit.com/home>. The print directory is in progress.
- Newsletter Issue: Realized PTA newsletters were being blocked by APS email addresses. Working to correct that.
- Please send photos for the yearbook!
- Group Photo Day – Jan 13. For entire 5th grade, clubs and groups.

c) Fundraising – Liz Cummings

- Lemoncello and Child's Play offered a portion of sales to JES tonight.
- Sloppy Momma's restaurant fundraiser this week.
- Raised over \$600 from the sale of White House ornaments
- Thank you to the fundraising volunteers for all these new, creative ideas!
- Winter Social Update: Caroline Dana heading up a re-imagined Winter Social. It will be a mix of a no-frills fundraiser and gala. Erin Tripoti is another lead volunteer. Need many more! The fundraising/ awareness campaign will last the month of March, capped off with an April 1 Gala. *There will be some bidding, some random drawings for prizes. In order to make this happen, we need more volunteers!!*

d) External Relations – Trish Madden

- Community Service push this month is the giving tree for Arlington Families.
- Still deciding on Spring events.

e) President – Shelly Heinrich

- At last week's school board meeting, the calendar was a big discussion, particularly the holidays and whether there can be support from Arlington Parks and Recreation to provide content on those days.

5) The meeting was adjourned at 8:07 pm

**Questions / comments from the pre-meeting survey will be addressed throughout the meeting.*