

# Jamestown Elementary School PTA

Meeting Minutes  
Tues., Oct. 11, 2022  
7:00 pm

- 1) **Welcome & Administrative Matters** (NTE 10 minutes) – Erin Baynham
  - a) Introductions
  - b) *Action Item* -- Approval of agenda [Approved]
  - c) *Action Item* -- Approval of September 2022 meeting minutes [Approved]
    - ~25 attendees (in person in Jamestown library)
  
- 2) **Principal's Report** (10-15 minutes) – Michelle McCarthy
  - Beginning of the year assessments are now complete.
  - Lost and Found is here! Please make sure to label clothes, water bottles and lunch boxes
  - Playground - new mulch was added (10/11)
  - Lunch has been indoors due to the bees (exterminator has been on site)
  - In-school assembly with Flamenco dancers on Friday, 10/14
  - Walk for the Homeless with Path Forward (5th graders organize event) on Friday, 10/28
    - there will also be a new sock collection drive
    - All grades/classes will participate in the walk
  - Reflections contest (Show Your Voice) - All submissions should be sent to the JES office
  - APS MLK Jr. contest coming up – more details to be provided
  - Halloween reminders: no masks, no weapons, kids must get dressed by themselves, teachers can't help with face painting, peanut-free snacks can be provided. Parade at 2:15pm on Monday, October 31st
  - Books before bedtime: will start on 11/15 (kids can use their school iPads to listen)
  
- 3) **Guest Speaker** – Joanne Price, Resource Teacher for the Gifted
  - This was pre-recorded. <https://vimeo.com/758818885/6f737c2914>
  - There will be another presentation on Gifted Services that includes the referral process in February/March
  
- 4) **Volunteers' & Officers' Reports** (NTE 45 minutes)
  - a) Internal Relations – Maura Woosley
    - Room Parent Kick-off Call – Oct. 12 at 8 pm
    - Reflections Contest – Entries Due Oct. 27
    - Science Olympiad (44 participants) - competitions on 11/5 and 11/12
    - Junior Great Books - Parent volunteers needed, more information in winter
    - Odyssey of the Mind - teams of 5-7 students organized by grade level
      - Looking for a volunteer co-lead
      - PTA meeting voted in person and approved adding \$600 to the budget
  
  - b) Community Relations – Trish Madden
    - Parent Socials –
      - Kinder, 1<sup>st</sup> and 2<sup>nd</sup> Grade – already concluded
      - 3rd Grade - Oct. 18th 7 - 9 pm @ Audra & Colin Phalen's House
      - 4th Grade - Oct. 13th 7 - 9 pm @ Bar Ivy
      - 5th Grade - Oct. 27th 7 - 9pm @ Carpool
    - Movie Night – Oct. 14 @ 5:30pm DC League of Superpets

- Movie will start around 6:40pm
  - Over 200 students voted
  - Pre-ordered pizzas will be available for pick-up at 5:30pm
  - Girl Scouts will have a baked good sale (cash only)
  - Still looking for volunteers
  - Bowling Night - 11/18 – tentative, more info to come
  - Community Service (KidsGiving): Coat Drive for Ukraine – through Wed. Oct. 19
  - CCPTA position has been filled – Amy Rzepka
  - APS Calendar Meeting - was held and input was provided
- c) Communications – Cara Richardson
- Directory – Opt-In During AOV by Oct. 31 (on ParentVue)
  - Follow us on social media!
  - Newsletter - Please provide feedback with suggestions to Audra Phalen and/or Cara Richardson
  - Working on a Google Calendar specific for Jamestown PTA
- d) Fundraising – Margaret Taubin
- Winter Auction – Feb. 25
  - Restaurant Fundraising - PieTanza in September ~\$500 raised
  - Merchandise ~\$1000 raised
  - Picture Day – picture packages will arrive in early November (makeup picture day 11/17)
  - Every Day Fundraising Opportunities: Mabels Labels, Box Top, Amazon Smile and Harris Teeter
- e) Treasurer – Angela Cocker
- Organizational Structure Form (Appendix to the bylaws) – Review and Approval PTA Meeting APPROVED
  - Financial Statement presented
  - During September, the PTA paid for classroom supplies (multiple grade levels), library books, 4th grade field trip to Jamestown, parent socials and playground maintenance
  - 9/30/22 - \$55,737.35 ending balance
  - Membership Update - extra recess on 11/1 if we can have memberships over 50%. As of 10/11 we are at 38%
- f) President – Erin Baynham
- Next meeting 11/1 (First Tuesday of every month) - virtual 7pm
- 5) **Other Business** – if needed
- 6) **Adjourn** (8:30 pm or earlier)